



TO: District Superintendents

CC: Technology Coordinators, Test Coordinators, School Principals, Charter School Administrators

FROM: Data Recognition Corporation

DATE: January 26, 2007

SUBJECT: ISAT Spring Administration Regional Trainings

Data Recognition Corporation (DRC) and Computerized Assessments and Learning (CAL) are pleased to be working with the Idaho State Board of Education on the ISAT Program. The following information will provide you with details on the regional trainings that will be held in March. This information should be shared with all district personnel involved with the ISAT program.

ISAT Regional Trainings

DRC will be providing Regional Training Sessions for all districts. The training sessions will focus on:

- System requirements
- Uploading and editing student data
- Preparing for testing
- Administering the ISAT
- Post test activities

We invite all District Test Coordinators along with 3 School Test Coordinators from each district to attend one of these sessions.

Date	Time	City	Location
Tuesday, March 6 th	8:30 – 12:00 p.m. (PST)	Coeur d'Alene	Best Western Coeur d'Alene Inn 506 West Appleway
Wednesday, March 7 th	8:30 – 12:00 p.m. (PST)	Lewiston	Red Lion Hotel 621 21 st Street
Thursday, March 8 th	8:30 – 12:00 p.m. (MST)	Nampa	Nampa Civic Center 311 3 rd Street
Friday, March 9 th	8:30 – 12:00 p.m. (MST)	Boise	Boise Center 850 West Front Street
Tuesday, March 13 th	8:30 – 12:00 p.m. (MST)	Twin Falls	Red Lion Hotel Canyon Springs 1357 Blue Lakes Blvd. North
Wednesday, March 14 th	8:30 – 12:00 p.m. (MST)	Pocatello	Holiday Inn 1399 Bench Road
Thursday, March 15 th	8:30 – 12:00 p.m. (MST)	Idaho Falls	AmeriTel Inn 645 Lindsay Blvd.

To register for one of these sessions, please coordinate with your District Test Coordinator. The District Test Coordinator must register for the district. Please send an email to ISAT@datarecognitioncorp.com with the following information:

1. District Name and Number
2. Contact Name
3. Contact Phone Number and Email
4. Location of training session
5. # district representatives attending the training session

The deadline for registering for the training sessions is Friday, February 23, 2007.

Customer Service

If you need assistance, please contact our ISAT Customer Service Representative at 1-866-572-2050 or e-mail at ISAT@datarecognitioncorp.com.